*\*\*By submitting an application, I understand this does not guarantee me participation at any nominated events. I also understand all fees, terms and conditions will be negotiated if my application is successful.*

**EVENT DETAILS – Select which market(s) you wish to attend**

* Sunday 28th May, 2017, indoor location to be confirmed 10am – 3pm
* Sunday 30th July, 2017, indoor location to be confirmed 10am – 3pm
* Sunday 24th September, 2017, Bain Reserve, Lorensen Avenue, Coburg North. 10am – 3 pm
* Sunday 26th November, 2017 Bain Reserve, Lorensen Avenue, Coburg North. 10am – 3 pm

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| --- | --- |
| ***STALL HOLDER FEES*** |  |
| Artisan & HomeMade Health & Wellness Hub | $40 |
| Sustainability Hub |
|  |
| Food & Beverage |
| Food trucks/Coffee vans*(only at specified events)* | $60 |
| Home Grown*(communal table)* | Free  |

**YOUR DETAILS**

|  |  |
| --- | --- |
| Name |  |
| Business Name |  |
| Address |  |
| Phone  |  |
| Email |  |
| Website/Facebook |  |

Do you have public and product liability insurance?

* No
* Yes (please provide a copy with your application)

What type of stall are you applying for? (Tick appropriate box)

* Artisan & HandMade
* Food & Beverage (no alcoholic products permitted)
* Health & Wellness
* Sustainability

**ARTISAN + GENERAL MERCHANDISE STALLS**

Give a brief description of your business.

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| --- |
|  |

Please list your main products and prices. Please provide photographic examples where possible.

|  |
| --- |
| 1 |
| 2 |
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| 5 |

**FOOD & BEVERAGE STALLS**

Give a brief description of your business. Please include types of food and drinks sold and prices.

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| --- |
|  |

Where do you intend to prepare your food?

* Onsite
* Offsite
* Combination

Do you offer any of the following?

* Vegetarian Food
* Vegan Food
* Halal Food

|  |
| --- |
| Do you have a Statement of Trade (SOT)?* No (please apply through www.streatrader.health.vic.gov.au)
* Yes (please provide a copy with your application)
 |

**ENTERTAINMENT**

Give a brief description of your business and what entertainment you offer the Market.

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|  |

Please provide photos of your entertainment experience.

Do you have a Working with Children Check?

* No
* Yes (Please provide a copy with your application)

**MARKETING & EXPERIENCE**

Please outline how you market your stall to your target audience/clients. Please provide details of previous markets/festival experience.

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|  |

**TERMS & CONDITIONS**

Merlynston Market reserves the right to select stalls based on achieving a balanced mix of goods and services for the event. While market organizers aim for a balanced mix of goods and services, no product exclusivity will be guaranteed.

Once confirmation has been received and invoice issued, payment must be made in line with payment terms as per invoice advice. Merlynston Market reserves the right to cancel an application if fees are not paid by the due date.

The Event Manager, at his/her discretion, may direct a stall holder to leave if his/her behaviour is deemed offensive or unsafe. If a stallholder is directed to vacate a site, any fees paid will not be refundable.

In the event of inclement weather or other unforeseen circumstances, that in the view of the Event Manager, pose a reasonable risk to the safety of staff, contractors or patrons of the event, Merlynston Market reserves the right to CANCEL the event.

Stall holders must remain on site for the duration of the event. There is no early break down at this event.

Market organizers reserve the right to give further directions regarding stall set up and signage

Stall holders must abide by any lawful direction by event staff on the day of the event.

Upon submitting your application, you confirm that:

* You have read the above and acknowledge the collection and use of your personal information as outlined above in this form;
* You have read and understand this document and agree to its terms;
* To the best of your knowledge the information you provide is true and correct in every particular at the time of making an application;
* You understand that if you fail to attend, you will not be refunded your stallholder and insurance fees.